

AGENDA
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
MARCH 27, 2014 – 6:00 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mrs. Christine Danielsen
Mrs. Nancy LaCorte
Mrs. Eva M. Nagy, Vice President

Dr. Julia M. Presley, President
Ms. Keisha Smith-Carrington
Mrs. Betty Whalen

Student Liaison
Monil Patel

Ms. Eveny Pagán, Interim Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014 and March 3, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, the **Star-Ledger**, the **Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Confidential Session – Library

Moved:

Seconded:

Motion to adjourn to confidential session to interview a superintendent search firm. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Return to open session at 7:30 PM.

II. Meet and Greet the New Interim Superintendent of Schools, Dr. LeRoy Seitz**III. Interim Superintendent's Report - Eveny Pagán****IV. Board President's Report****V. Comments From The Public** *(5 minutes per speaker - any topic)***VI. New Business****R-1 Monthly Reports**

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | | |
|----|---|----------|---------------|
| a. | Principals' Reports | February | Exhibit R-1.a |
| b. | Attendance Officer's Report | February | Exhibit R-1.b |
| c. | Enrollment Report | February | Exhibit R-1.c |
| d. | School Safety Report
<i>(Fire Drills, Evacuations, etc.)</i> | February | Exhibit R-1.d |
| e. | Suspension Report | February | Exhibit R-1.e |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|-------------------|--------------|----------------|
| a. | February 17, 2014 | Special | Exhibit M-01.a |
| b. | February 20, 2014 | Work Session | Exhibit M-01.b |
| c. | February 20, 2014 | Confidential | Exhibit M-01.c |

d.	February 26, 2014	Special	Exhibit M-01.d
e.	February 26, 2014	Confidential	Exhibit M-01.e
f.	February 27, 2014	Action	Exhibit M-01.f
g.	February 27, 2014	Confidential	Exhibit M-01.g
h.	March 11, 2014	Special	Exhibit M-01.h
i.	March 11, 2014	Confidential	Exhibit M-01.i

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Administration

A-01 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on March 20, 2014; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on March 20, 2014.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

A-03 Special Education Medicaid Initiative (SEMI) Action Plan

Moved:

Seconded:

Approve the Special Education Medicaid Initiative (SEMI) Action Plan as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-03)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

A-04 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

An anonymous donation of thirty (30) refurbished laptop computers and \$1,500 in gift cards for the purchase of three (3) 50 inch flat screen TVs for use in the district's Road To Success Alternative Education Program.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

A-05 2014-2015 School Calendar

Moved:

Seconded:

As recommended by the Interim Superintendent of Schools, approve the school calendar for the 2014-2015 school year as detailed in exhibit attached hereto and made a part of the minutes. (Exhibit A-05)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

A-06 Approve Referendum Date

Moved:

Seconded:

Approve the date of September 30, 2014 to hold a special election for a referendum for a new school and additions/renovations to various schools.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Business

B-01 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims, attached hereto and made a part of the minutes:

- a. General warrants and payrolls in the amount of \$17,201,009.15 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$224,338.87 for the month of February 2014. (Exhibit B-01.b)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

B-02 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 8 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

B-03 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (February)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (February)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (February)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (February)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (February)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

B-04 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of February 28, 2014 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. A renewal contract for lease of land on Claremont Road to George Manioudakis, Somerset, NJ for \$2,500.00 per year for agricultural purposes, based on the highest responsible bid opened on February 12, 2013. This is the first of four possible one-year renewals.
- b. A professional development agreement with Exemplars, Underhill, VT to conduct a workshop on Level 1 Standards-Based Assessment and Instruction: Mathematics, K-2, on March 31, 2014 for a fee of \$3,700 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. An agreement with Freeman H. McGaw, Greenbelt, MD to provide DJ/Music entertainment services at the Franklin High School senior prom at the Hyatt Regency Princeton on May 16, 2014 for a fee of \$500.00 – funded by the FHS student activities account, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. An agreement with Antwan Simmins to provide DJ/Music entertainment services at the Franklin High School Yearbook Signing Dinner on June 10, 2014 for a fee of \$500.00 – funded by the FHS student activities account, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)
- e. A quoted transportation contract payable with Montauk Transit Service, LLC, Medford, NY from January 30, 2014 to May 13, 2014, identified as Contract MTSQ-2, in the amount of \$18,020.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-5.e)
- f. A letter of agreement for transportation services with Montauk Transit Service, LLC, Medford, NY to assume all transportation contracts between Mercy Transportation and the Franklin Township Board of Education, effective on or about April 17, 2014, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-5.f)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Curriculum and Instruction

C-01 Out of District Students, School Year 2013-2014

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

C-02 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Moved:

Seconded:

Approve the following field trip application:

- a. Franklin High School JROTC Cadets to tour the Pentagon, United States Capitol, Arlington National Cemetery, and other historical monuments in Virginia and Washington DC, April 9 – 11, 2014 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.a)
- b. Franklin High School Sophomore Student to attend the Hugh O'Brian Youth (HOBY) Leadership Conference to be held at Monmouth University, Long Branch, NJ, June 20 – 22, 2014 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-03.b)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

C-04 Preschool Program Plan Update for 2014-2015

Moved:

Seconded:

Approve submission to the New Jersey Department of Education, Division of Early Childhood Education a One-Year Preschool Program Plan Update for 2014-2015 for former ECPA/ELLI School Districts. The purpose of the one-year preschool program plan update is to provide the Division of Early Childhood Education with the district's implementation plan of the preschool program and associated costs for serving preschool children in the 2014-2015 school year using Preschool Education Aid as detailed in Exhibit C-04 attached hereto and made a part of the minutes. (This plan will replace the district's last approved one-year operational plan from the 2008-2009 school year.)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

C-05 FHS and FMS Athletic Schedules

Moved:

Seconded:

Approve Franklin High School and Franklin Middle School spring interscholastic athletic schedules for 2014 as detailed in Exhibit C-05 attached hereto and made a part of the minutes.

(Please note: Schedules are subject to change.)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

C-06 Approve Title 1 Extended Day Program for Pre-School

Moved:

Seconded:

Approve Title 1 Extended Day Program for eligible pre-school students in Title 1 schools.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Personnel**P-01 Approve Job Descriptions**

Moved:

Seconded:

As recommended by the Interim Superintendent of Schools, approve the following new and revised job descriptions as detailed in the exhibits attached hereto and made a part of the minutes.

New

- | | | |
|----|--|------------------|
| a. | Supervisor of Mathematics (6-12) | (Exhibit P-01.a) |
| b. | Supervisor of Mathematics (K-5) | (Exhibit P-01.b) |
| c. | Supervisor of Special Education (6-12) | (Exhibit P-01.c) |
| d. | Supervisor of Special Education (PreK-5) | (Exhibit P-01.d) |

Revised

- | | | |
|----|--|------------------|
| e. | Supervisor ESL/Bilingual | (Exhibit P-01.e) |
| f. | Director of Fine, Visual and Performing Arts | (Exhibit P-01.f) |
| g. | Director of Guidance | (Exhibit P-01.g) |

- | | | |
|----|---|------------------|
| h. | Director of Health/Physical Education (9-12)/Athletics | (Exhibit P-01.h) |
| i. | Director of Heath/Physical Education (K-8)/CARE | (Exhibit P-01.i) |
| j. | Director of Early Childhood Programs &
Language Arts Literacy (PreK-5) | (Exhibit P-01.j) |
| k. | Supervisor of Language Arts (6-12) | (Exhibit P-01.k) |
| l. | Supervisor of Language Arts/Social Studies (5-8) | (Exhibit P-01.l) |
| m. | Director of Science/Right to Know | (Exhibit P-01.m) |
| n. | Director of Social Studies and Work Readiness | (Exhibit P-01.n) |
| o. | Supervisor of Child Study Teams | (Exhibit P-01.o) |
| p. | Supervisor of World Languages | (Exhibit P-01.p) |
| q. | Principal | (Exhibit P-01.q) |
| r. | Vice-Principal | (Exhibit P-01.r) |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

P-02 Personnel Report No. 15, dated March 27, 2014

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 15, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location

Confidential Session (if deemed necessary)

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley

Returned to open session at _____ PM.

VII. Adjournment

Moved:

Seconded:

Action to adjourn.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Whalen Presley